



Rosthern Junior College

STUDENT APPLICATION PACKAGE *Returning International Student*

RJC Application Forms

- Application for Returning Student
- Student Fee Schedule

Other RJC Forms

- Privacy Information Consent Form
- Vehicle Registration (if needed)

Government of Canada Tasks

- Online Application to Extend Study Permit



Rosthern Junior College

RETURNING STUDENT APPLICATION 2016-2017

Name in Full _____ Date _____
 First Middle Last (Surname)

Returning for Grade _____ Are you applying to live in residence? Yes _____ No _____

Any changes to personal information? Yes _____ No _____

Home Address _____

Home Phone _____ Student Cell Phone # _____

Parent Email _____ Student Email _____

Welcome back! Briefly tell us why you are returning to RJC: _____

Tell us one thing you would like to improve on to make this year better: _____

Do you have any new health or dietary concerns that the school, residence or kitchen staff need to be aware of:

Are you presently on any medication? Yes _____ No _____

If yes, please specify:

Do you fully understand all of the policies of RJC?

Including: Smoking, drinking, resident life, dress code and attendance? Yes _____ No _____

Are you willing to support and uphold the policies and guidelines? Yes _____ No _____

Your signature below indicates your commitment to RJC and its policies and your desire to respond accordingly.

 Signature of Student

 Date

Your signature on this form indicates your support of our program and of your child attending RJC according to the understandings above. **Your signature** also indicates consent for your child to participate in the regular curricular and extra-curricular activities that constitute RJC's programming both off and on campus. Last, **your signature** indicates your responsibility for full payment of fees.

 Signature of Parent (Guardian)

 Date

A non-refundable registration fee of \$100 needs to be received before application can be processed.

The deadline for financial assistance requests for returning students is May 15, 2016.

Rosthern Junior College

Box 5020 Rosthern, SK S0K 3R0 Phone: (306)232-4222 Fax: (306)232-5250
 email: office@rjc.sk.ca admissions@rjc.sk.ca www.rjc.sk.ca

Revised Dec 2015



Rosthern Junior College

FEE SCHEDULE 2016-2017

International Student

Outside of North America

A. PERSONAL INFORMATION:

Name of Student _____

Name of Agency _____

Guarantor of Payment _____

Address of Guarantor _____

Home Phone _____ Business Phone _____

Fax _____ Email _____

B. OUT-OF-COUNTRY STUDENT FEES:

| | <u>Full Year</u> |
|--|------------------|
| Tuition, Registration Fee & Damage Deposit | \$16,790 |
| Residence | 6,860 |
| Total (Canadian Dollars) | \$23,650 |

C. PAYMENT OF FEES:

| | |
|--|---------------------|
| Initial deposit for acceptance letter | \$12,140 |
| Includes: | |
| Registration Fee (<i>non-refundable</i>) | \$500 |
| Damage Deposit (<i>refundable</i>) | \$125 |
| Balance due December 1, 2016 | \$11,510 |
| Graduation Fee (due with second payment in grade 12 year) | \$175 |

Payment may be made by cheque or money order, or by electronic transfer to bank.

For transfer use the following information for the Rosthern Junior College banking institution:

Affinity Credit Union (Rosthern, SK Branch)

Box 176

Rosthern, Saskatchewan, Canada S0K 3R0

Transit Number: 22418

Bank Number: 889

Account Number: 100209063546

Swift Code: CUCXCATTREG

Branch Transit: CC088922418

D. MARKS WITHHELD from the Saskatchewan Ministry of Education:

Marks are only submitted to the Saskatchewan Ministry of Education for those students whose accounts are currently paid in full. No transcripts will be issued until overdue accounts are addressed.

E. OVERDUE ACCOUNTS:

Overdue accounts at semester end are charged interest at the rate of 1% per month on outstanding balances.

F. FINANCIAL CONTRACT:

Regarding the enrollment of my student, _____
I understand the following:

- a. Accounts need to be paid according to the financial arrangements made with the school.
- b. Marks are withheld from the Saskatchewan Ministry of Education until overdue accounts are addressed.
- c. Failure to address accounts may result in my son/daughter being asked to withdraw or his/her re-registration denied.

Signature of Parent/Guarantor

Date

Signature of School Official

Date

G. WITHDRAWALS and REFUNDS:

- a) If a student's visa is rejected by Canadian Immigration, the tuition fees are refunded, registration fee and courier costs are retained.
- b) Residence Fees are refundable on a prorated basis according to the number of days the student has lived in the dorm.
- c) Academic Fees are refundable on a prorated basis according to the number of days the student has been enrolled until October 31 (Semester I) and March 1 (Semester II). After those dates fees are non-refundable.
- d) Student Activity and Learning Resources are refundable until September 30 (Semester I) and February 28 (Semester II new students). Capital Replacement Fees are non-refundable.
- e) RJC Clothing Fee is non-refundable once the items have been worn.
- f) Accident Insurance Fee is non-refundable once premiums have been submitted.

Please sign and return this Fee Schedule to Rosthern Junior College.

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Please retain this page for your reference

H. EXPLANATION OF FEE STRUCTURE:

| | <u>International</u> |
|---|-----------------------------|
| Academic Fee | \$15,100 |
| Student Activity Fee | 300 |
| Learning Resources | 240 |
| Capital Replacement | 395 |
| School Clothing | 110 |
| Student Accident Insurance | <u>20</u> |
| TOTAL COST FOR DAY STUDENT - Tuition | \$16,165 |
| Residence Fee | \$6,860 |
| TOTAL COST FOR RESIDENT STUDENT - Tuition & Residence | \$23,025 |
| <u>Additional Costs</u> | |
| Registration Fee (<i>non-refundable, must accompany application form</i>) | \$500 |
| Damage Deposit (<i>refundable</i>) | \$125 |
| Grade 12 Graduation Fee (<i>non-refundable</i>) | \$175 |

I. EXPLANATION OF FEES:

- a) **ACADEMIC FEE** includes the costs for instruction, labs, internet usage, email service, library, physical education and similar expenses. Noon meal costs are included as well.
- b) **STUDENT ACTIVITY FEE** includes the costs for student council expenses: Faith & Life, Spirit, Link (RJC yearbook available to students who complete a semester), "Borscht", student newsletter. In addition the costs for student retreats, ALSO, year-end celebrations, athletic officials and game uniforms are included.
- c) **LEARNING RESOURCES FEE** includes the costs for textbook replacement and other resource materials used for teaching, as well as class retreats, trips, activities and ALSO.
- d) **CAPITAL REPLACEMENT FEE** is added to a long-term capital fund used for major repairs to existing facilities.
- e) **RESIDENCE FEE** includes the costs associated with living in the residence, meals, staff wages and salaries.
- f) **ACCIDENT INSURANCE FEE** includes the cost of 24-hour, 365-day student accident insurance.
- g) **RJC CLOTHING FEE** includes the cost of three items of dress code clothing.
- h) **DAMAGE DEPOSIT** will be used to cover cost of texts not returned or any damage caused to the dorm or school. \$25 of this deposit from each resident student will go to the dorm funds for dorm activities. Any amount not used will be refunded at the end of the school year.
- i) **GRADUATION FEE** includes banquet costs for two adults and the graduating student. It also includes transportation and fireside costs.
- j) There are some **ADDITIONAL COSTS** not covered by the above fees. These include courier fees, private voice & instrument instruction costs, ski trips, local and club sports' fees, football practice jerseys, sports' teams shorts and more extensive tours.

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PRIVACY INFORMATION CONSENT FORM

Protecting your privacy and personal information has always been an integral part of the policies and procedures of Rosthern Junior College. As of January 1, 2004 Federal legislation governs the collection, use and distribution of personal information.

In this regard we are asking for your consent to use the personal information, with respect to you and your family members, that you have provided in your application form for the following purposes only:

- to inform you about student programs, activities and events
- to inform you about fundraising events and opportunities, as well as volunteer opportunities, for the benefit of the school
- to be published in a directory and distributed to current students and staff of the school to encourage students and families to connect outside of school
- to contact you regarding collection of fees or pledges
- to meet legal and regulatory requirements

In addition, photographs of your children are taken by staff or volunteers while they are engaged in school activities for the purposes of publication in the yearbook, staff and student picture directory, school catalogue, school newsletters, website and other school promotions.

Students are also expected to respect the privacy of others and may not post recordings, images or videos of individuals or school events on social media without permission.

Please sign the consent form below and return it to the RJC office. If you have any questions please do not hesitate to contact the school.

I hereby consent to the collection, use and disclosure of personal information for purposes stated above, while a student and beyond (Alumni).

STUDENT NAME: _____

Signature of Parent/Guardian: _____

Date: _____

NOTE: If you wish to limit or withdraw consent, please inform the office at the school.



Rosthern Junior College

Vehicle Registration

STUDENT NAME: _____

Vehicle Policy:

- 1) Students may bring vehicles to campus. Their use is determined by the agreement of this policy as signed by the student and parent/guardian. Vehicle use at Rosthern Junior College is a privilege and not a right; therefore the abuse of this privilege may result in it being revoked.
- 2) In granting permission for vehicle use, Rosthern Junior College assumes no responsibility for liability in case of accident. It is understood that the parent/guardian signing the Vehicle Registration form assume responsibility for the student driving the vehicle and absolve the school of any liability regarding its use.
- 3) A resident student may bring a vehicle on campus only for the specified purposes indicated below, keeping in mind the legal conditions of the Graduated Driver's Licensing Program restrictions as outlined by SGI (Please see reverse). Please check below as desired.
 - _____ work
 - _____ lessons and/or off campus sports
 - _____ social reasons on weekends -- how many passengers ? _____
 - _____ transportation home on weekends -- how many passengers? _____
 - _____ other: (please be specific) _____
- 4) For resident students it is the responsibility of the student to park the vehicle in the student parking lot immediately upon arrival in Rosthern and give the keys to a dean, as soon as the vehicle is parked.
- 5) We, the undersigned, acknowledge that we have read and understand the above policy and the terms of the owner's vehicle insurance policy. Further, we, the undersigned, hereby indemnify Rosthern Junior College from any and all liability resulting from student vehicle accidents. We, hereby request permission for a student vehicle on campus.

COLOUR AND MAKE OF VEHICLE _____

REGISTRATION NUMBER _____

NAME UNDER WHICH VEHICLE IS REGISTERED _____

LICENSE PLATE NUMBER _____

[SEE OVER]

*Note: Student keys will not be released in the following situations unless parental permission has been granted in conversation with the deans:

- a) When the temperature is below -30° Celsius or when temperature is predicted to be at or below -30° Celsius.
- b) When the wind-chill factor exceeds -40° Celsius or when the wind-chill is predicted to exceed -40° Celsius.
- c) When current road conditions are not favorable or when they are predicted to become unfavorable.
- d) Parents shall be encouraged to notify the school if conditions (fog, ice, snow) at the departing student's home destination are unfavorable.
- e) Vehicle use by students while at school is at the discretion of the deans and vehicles cannot be used to taxi other students to and from downtown or for other local driving.
- f) Vehicle keys will not be available to students during the week.

| Graduated Driver's Licensing Program | |
|--|--|
| Class 5 – Novice 1 6 months | Class 5 – Novice 2 12 months |
| Restrictions | |
| <p>Only one passenger who is not an immediate family member and other passengers must be immediate family members*.</p> <p>Number of passengers limited to the number of seat belts</p> <p>Cannot consume any amount of alcohol and drive (zero BAC).</p> <p>Cannot be a supervising driver.</p> <p>Cannot obtain a commercial driver's license or school bus endorsement.</p> | <p>Number of passengers limited to the number of seat belts</p> <p>Cannot consume any amount of alcohol and drive (zero BAC).</p> <p>Cannot be a supervising driver.</p> <p>Cannot obtain a commercial driver's license or school bus endorsement.</p> |

*Immediate family members are defined as spouse, child, parent, step-parent, sibling or grandparent.

SIGNATURE _____ DATE _____
(Student)

SIGNATURE _____ DATE _____
(Parent/Guardian)